

Invest in yourself!

**BECOME A MORE EFFECTIVE
PROFESSIONAL**

Center for Employee & Organizational Development



MCCCD Self-Leadership Development Plan

Self-Leadership, as evidenced by the Maricopa Professional Development plan competency model, helps develop habits that will assist one in achieving their full potential for both an individual and organizational benefit. Completion of this plan will develop and/or enhance employees' skills as follows:

- Improve focus, communication, and balance for oneself and Maricopa
- Develop professional relationships for productive collaboration with students, staff, and faculty
- Enhance the importance of responsibility, accountability, and commitment
- Develop skills for increasing productivity by staying focused on the "right" things
- Reduce conflict by understanding exactly what one can influence

Registration, course descriptions, schedules, and a transcript of courses completed can be found online at: maricopa.learn.taleo.net

Self-Leadership Development Plan	
Category/ Courses	Hours
Building Collaborative Relationships	
Seven Habits of Highly Effective People®	24.0
Seven Habits Maximizer (formerly Advanced 7 Habits®)	8.0
Producing	
5 Choices of Productivity	8.0
Personal Credibility	
Inspiring Trust™	4.0
Total Hours	36.0

Please send questions to
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or call 480.731.8209



Center for Employee &
Organizational Development
Division of Human Resources

The Maricopa County Community College District is an EEO/AA institution.

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